

Policy & Resources Scrutiny Report
Budget Monitoring as at 31st December 2019 - Detail Monitoring

Division	Working Budget				Forecasted				December 2019	Notes	October 2019
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Forecasted Variance for Year £'000		Forecasted Variance for Year £'000
Chief Executive											
Chief Executive-Chief Officer	253	0	-308	-55	253	0	-308	-55	0		0
Corporate Savings Target	-339	0	0	-339	0	0	0	0	339	£290k Corporate Health & Safety efficiency proposal not yet implemented; £49k standby efficiency less than originally proposed.	339
Chief Executive Business Support Unit	580	0	-439	141	577	-1	-439	136	-5		-7
The Guildhall Carmarthen	0	0	8	8	2	0	8	10	2		3
Chief Executive Total	495	0	-739	-244	832	-1	-739	92	336		334
People Management											
TIC Team	221	-57	40	204	221	-57	40	203	-0		0
Agile Working Project	2	0	36	38	2	0	36	38	0		0
SCWDP	637	-417	1	221	639	-419	1	221	-0		-0
Practice Placements	69	-67	0	2	70	-69	0	2	0		0
Business & Projects Support	268	0	-264	4	258	0	-264	-5	-10	Savings on supplies & Services	-16
Payroll	665	-342	-244	80	618	-334	-244	40	-40	Savings on supplies & Services	-2
People Services – HR	1,036	-236	-725	76	1,019	-240	-725	54	-21	Part year vacant post. Estimated to be filled in February 2020	-9
Employee Well-being	699	-290	-454	-45	681	-297	-454	-70	-25	Part year vacant post. Estimated to be filled in February 2020	-2
Organisational Development	493	-10	-461	22	571	-85	-461	24	2		-1
Employee Services – HR/Payroll Support	126	0	-388	-262	127	0	-388	-261	1		3
School Staff Absence Scheme	0	0	0	0	816	-816	0	0	0		-0
DBS Checks	122	0	0	122	101	-3	0	98	-23	Less DBS checks undertaken than budgeted for	-0
Assessment Centre Training	0	0	0	0	16	0	0	16	16	Unused assessment credits	6
People Management Total	4,337	-1,419	-2,457	461	5,137	-2,319	-2,457	361	-100		-20
ICT & Corporate Policy											
Information Technology	4,581	-864	-3,524	193	4,506	-816	-3,524	165	-27	A few posts temporarily vacant during year	-28
Welsh Language	180	-10	-171	-1	115	-9	-171	-65	-64	Vacant Post pending section review	-40
Chief Executive-Policy	829	-67	-1,014	-252	726	-31	-1,014	-319	-68	Part year vacant posts pending section review	-49
BREXIT	0	0	0	0	45	-45	0	0	0		0
Public Service Bodies	25	0	0	25	21	0	0	21	-4		-6
Armed Forces and Remembrance	5	0	0	5	3	0	0	3	-2		-1
Total ICT & Corporate Policy	5,620	-941	-4,709	-30	5,416	-901	-4,709	-195	-165		-125

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Admin and Law											
Democratic Services	1,836	-256	2,242	3,822	1,744	-289	2,242	3,698	-124	Members time recharged to HRA greater than budgeted (£33k), savings on members allowances (£46k), savings on supplies & services inc printing and telephones (£45k)	-104
Democratic Services - Support	481	0	-461	20	473	0	-461	12	-8		5
Corporate Management	0	0	265	265	0	0	265	265	0		0
Civic Ceremonial	23	0	41	64	30	-0	41	71	7		7
Land Charges	151	-294	13	-129	114	-234	13	-107	22	Reduction in income due to housing market fluctuations	18
Police and Crime Commissioner	0	0	0	0	24	-24	0	-0	-0		0
Legal Services	1,637	-254	-1,367	16	1,635	-228	-1,367	40	24	Additional responsibility allowance and re-grading not budgeted for	36
Central Mailing	43	0	1	44	43	-0	1	44	-0		-0
Admin and Law Total	4,170	-804	735	4,101	4,062	-775	735	4,022	-79		-37
Marketing & Media											
Marketing and Media	594	-368	-300	-74	371	-37	-300	34	108	Overspend on salaries pending divisional realignment. Loss of income streams from external partners (eg. ERW £80k). Looking at alternative potential partnership arrangements.	120
Translation	522	-35	-481	6	491	-32	-481	-22	-28	Part year vacant posts pending divisional realignment	-35
Customer Services Centres	1,104	-336	-765	3	1,012	-336	-765	-89	-92	Part year vacant posts pending divisional realignment	-42
Marketing Tourism Development	343	-1	22	364	329	-2	22	349	-15	Part year vacant posts pending divisional realignment	-25
Visitor Information	79	-5	14	88	74	-5	14	83	-5		0
Events	49	-28	2	23	76	-31	2	46	23	Overpsend on activities managed against underspends elsewhere within the division.	-0
Yr Hwb - Llanelli a Rhydaman	162	-90	10	82	114	-58	10	65	-16	Savings generated due to unpaid leave being taken	2
Total Marketing & Media	2,853	-863	-1,498	493	2,466	-501	-1,498	467	-25		21
Statutory Services											
Elections	9	0	126	135	92	-84	126	135	-0		0
Registration Of Electors	163	-2	232	393	163	-31	232	364	-29	In year contribution from the Cabinet Office towards individual electoral registration costs (£31k)	-20
Registrars	418	-293	254	379	517	-403	254	368	-11	Increase in statutory fees in February 2019 has resulted in increased income, some of the additional income to be utilised to complete certain digitisation projects in the current financial year.	-40
Coroners	401	0	5	406	373	0	5	378	-28	Lower demand on service in year	-25
Electoral Services - Staff	279	0	-277	2	242	0	-277	-35	-37	A few posts temporarily vacant during year. Not yet filled	-37
Statutory Services Total	1,269	-295	341	1,315	1,387	-518	341	1,210	-105		-123

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Regeneration & Property											
Regeneration Management	319	0	0	319	283	0	0	283	-35	Staff time rechargeable to City Deal project	-27
Parry Thomas Centre	31	-31	1	1	33	-33	1	1	0		0
Betws wind farm community fund	87	-87	1	1	85	-85	1	1	0		0
Welfare Rights & Citizen's Advice	132	0	2	134	132	0	2	134	0		0
Llanelli Coast Joint Venture	140	-140	5	5	140	-140	5	5	-0		-0
The Beacon	149	-139	43	53	171	-161	43	53	-0		0
Town Centres	380	0	7,125	7,505	380	0	7,125	7,505	-0		-0
Coastal,Business, Inf & Ent	440	0	45	486	440	0	45	486	0		-0
Community Development and External Funding	470	0	132	603	470	0	132	603	0		-0
Wellness	100	-75	11	36	191	-166	11	36	0		-0
City Deal	1,123	-1,123	4	4	400	-400	4	4	-0		-0
Property and Major Projects	1,176	-42	-1,216	-81	1,114	-48	-1,216	-151	-69	Post vacant during year. Post to be filled in next financial year.	-47
Commercial Properties	31	-521	581	91	86	-680	581	-13	-104	High Occupancy Levels resulting in additional income	-147
Provision Markets	566	-638	419	347	566	-576	419	409	62	Reduction in Lettings income due to market forces impacting rates achievable.	61
Renewable Energy Fund	0	-50	0	-50	0	-50	0	-50	-0		-0
Net Zero Carbon Local Authority	0	0	0	0	23	0	0	23	23	Costs associated with the authority's commitment to reduce carbon in the forthcoming years	27
Salix	0	0	0	0	2	0	0	2	2		0
Re:fit Cymru	0	0	0	0	3	0	0	3	3		0
Operational Depots	315	0	59	374	315	0	59	373	-1		-1
Administrative Buildings	2,740	-764	-2,320	-344	2,715	-730	-2,320	-336	9		27
Industrial Premises	529	-1,567	801	-237	441	-1,614	801	-373	-135	High Occupancy Levels resulting in additional income	-110
County Farms	73	-329	421	165	12	-329	421	103	-62	little R&M required during year	-0
Livestock Markets	58	-205	4	-142	19	-16	4	7	149	Anticipated shortfall in income collected at Nant Y Ci Mart	149
Externally Funded Schemes	3,368	-3,365	111	115	3,310	-3,307	111	115	-0		-0
Regeneration & Property Total	12,229	-9,074	6,230	9,384	11,332	-8,336	6,230	9,225	-159		-68

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Financial Services											
Chief Officer	348	-61	-284	3	323	-61	-284	-23	-26	Additional £35k income from arrangement to act as S151 officer for Mid and West Wales Fire	-48
Accountancy	1,721	-430	-1,314	-23	1,554	-423	-1,314	-183	-160	Number of vacant posts currently in the section	-168
Treasury and Pension Investment Section	251	-178	-72	1	217	-178	-72	-33	-34	Vacant post for 6 months and 3 staff members currently at lower points of the salary scale.	-27
Grants and Technical	193	0	-202	-9	257	-57	-202	-3	7		-0
Payroll Control	85	0	0	85	89	0	0	89	4		4
Payments	519	-74	-433	11	537	-71	-433	32	21	Additional Forensic analysis software (£36k)	-22
Pensions	1,237	-1,190	-54	-7	1,160	-1,113	-54	-7	-0		-0
Wales Pension Partnership	200	-200	0	1	166	-165	0	1	0		-0
Financial Services Total	4,555	-2,134	-2,360	61	4,302	-2,069	-2,360	-127	-188		-261
Revenues & Financial Compliance											
Procurement	533	-33	-523	-23	485	-33	-523	-70	-47	Vacant Procurement manager post	-71
Audit	592	-19	-568	5	573	-19	-568	-14	-19	A few posts temporarily vacant during year	-15
Risk Management	144	-0	-136	7	146	-0	-136	9	2		9
Business Support Unit	79	0	-83	-4	78	0	-83	-5	-1		-0
Corporate Services Training	58	0	1	58	58	0	1	58	0		0
Local Taxation	927	-735	540	732	887	-738	540	689	-43	A few posts temporarily vacant during year	-31
Housing Benefits Admin	1,637	-751	-562	324	1,478	-701	-562	215	-109	Number of vacant posts during the year. Majority of officers also currently on the lowest points of their grade.	-113
Revenues	872	-173	-796	-97	821	-116	-796	-91	6		4
Revenues & Financial Compliance Total	4,842	-1,711	-2,129	1,002	4,526	-1,607	-2,129	791	-211		-216
Other Services											
Audit Fees	310	-90	6	226	291	-88	6	209	-17	A proportion of audit fees chargeable directly to grants	-17
Bank Charges	66	0	1	67	57	0	1	58	-9		-9
Council Tax Reduction Scheme	16,077	0	89	16,166	16,077	0	89	16,166	0		0
Rent Allowances	46,923	-47,090	1,415	1,248	49,726	-49,900	1,415	1,240	-8		7
Miscellaneous Services	5,481	-117	1,762	7,126	5,973	-807	1,762	6,927	-199	Reduction in pre LGR pension costs	-190
Other Services Total	68,857	-47,297	3,272	24,833	72,123	-50,796	3,272	24,600	-233		-209
TOTAL FOR POLICY & RESOURCES	109,228	-64,538	-3,314	41,377	111,583	-67,823	-3,314	40,446	-930		-704